

Minutes – Heartland of Texas Emmaus Community Executive Board
Hill Country Fellowship Meeting Room
May 2nd, 2017
7:00 PM

Attendees: Gary Bible, Angie Martinez, Susan Ellett, Troy Ellett, Brandie Melton, Susan Nevills, Karen Bizzak, Sandy Brooks, David Hinojosa, Matt Schuessler, Matt Karcher, Nene Comedy and Roberta Goodman.

Opening Prayer: At 7:10 pm, Roberta G opened our meeting with a prayer

Minutes: The April minutes were approved after being modified: “Ken Nickels” was changed to “Ken Nickel”.

Treasurer’s Report: Susan Nevills submitted a beautiful/updated account of April Treasurer action. Ending April balance is \$32,997.35. Treasurers Report motioned, seconded and approved. **MOTION:** That next Walk fee remain at \$185 per person. **MOTION PASSED.**
From Susan N, **MOTION:** That the Treasurer will start depositing fees from the Walk from the inside team as they arrive. If the Walk does not make, the funds will be refunded.
MOTION PASSED.

Old Business: None

New Business: Lay Director of next Walk - Nene Comedy will be our next Lay Director for the Women’s’ Walk. Please start requesting applications for our team. We are now trying to avoid written applications and will try to draw from our HOTEK database. Our database will eventually include past team positions, talks given, etc. Team selection meeting will happen after May 8th. Somewhere in this discussion a **MOTION was made:** Keep future Walk numbers same as calendar year and add M for men and W for women. **MOTION PASSED**

Walk 2017W Team Selection - Brandie has received no written team applications. Brandie will meet with Susan N and Paul R to initiate team selection. Interested members should forward their request to Brandie. Brandie wants to apply the Upper Room 1/3 principle. Medical and dietary history will also be captured into our database.

HOTEK Database - Brandie told us to get “good” Database software, it will cost somewhere around \$400. Or we could get on a continuous monthly-charged service. Brandie M And Matt K will meet, study this, and bring back recommendations. This software will reside on our HOTEK Laptop.

HOTEK Insurance and 501C3 – This discussion morphed together. Sandy told us that until we get 501C3 status, HOTEK will remain under Burnet UMC insurance.
Action Items – Gary, send Phyllis Burnet the POC info for all HOTEK Board Members (done). Susan, send HOTEK’s last year expenditures to Phyllis B. Sandy, By-Laws’ 3 essential paragraphs (provided by Phyllis B) must be joined/incorporated into the current HOTEK By-Law verbiage. We will eventually conduct an email vote from HOTEK members. Old and newly modified By-Laws will be posted on our website and votes will be requested/tallied. A vote deadline will also be posted. Sandy will eventually send copies of our new (co-joined) By-Laws to Brandie M.

Servant Team Coordinator – Susan Nevills and Lisa Fiero will be our new Servant Team Co- Coordinators. To make it official, **MOTION:** That Susan N and Lisa F become our new Servant Team Co-Coordinators. **MOTION PASSED.**

Agape Feast – Per Sandy, the Agape Feast is a part of the Candlelight Service. The decision of who will plan and conduct the feast is found at the HOTEK E-Board level. This decision will be made by Janice Hinojosa.

MOTION from Nene C: That Penny Mills be the Board Rep and Roberta Goodman be the Spiritual Director for Walk 2017W. **MOTION PASSED.**

Laptop, software package and printer – Brandie gave us cost specs on these: Laptop \$430, software package \$130 and printer \$80. **MOTION:** To proceed to purchase this equipment. **MOTION PASSED.**

Announcements: Susan E has Chrysalis information about a San Antonio Flight. She will email the info to Matt K who will place the information on the HOTEK website.

HOTEK SD comments: None

HOTEK LD comments: Sandy Brooks – No further comments.

Adjournment: Sandy adjourned our meeting with a prayer at 8:25 pm.

Next HOTEK E-Board meeting: 7 PM, July 4th, Hill Country Fellowship Meeting Room (This meeting time/date may be modified)