

Minutes: Heartland of Texas Emmaus Community Executive Board Meeting

Zoom Meeting

September 13, 2021, 7:00 PM

Attendees: Tom Ruiz, Jason Teague, Troy Ellet, JoAnn Dilworth, Ti Mynk, Allen Mynk, Tom Bornschein, Grady Roe

Visitors: Matt Schuessler

- Tom called the meeting to order at 7:03.
 - Jason opened us in prayer.
 - Tom reviewed JoAnn's financial report.
 - She did it in two sections; March 2020 to December 2020 and January 2021 to August 2021.
 - Everything reconciles to bank statements, but difficult to matching to clean monthly cutoffs.
 - The end balances are as follows:
 - \$20,832.93 as of December 31, 2020.
 - \$18,248.01 as of August 31, 2021.
 - She detailed all deposits and expenses.
 - 22 pilgrims who had paid for the 2020 walk were reimbursed. This was a big expense, just over \$4,000.
 - Two pilgrims decided to forego reimbursement, opting to make it a donation to HOTEK.
 - Without regular gatherings, we aren't getting regular donations as in the past.
 - The audit was difficult because 4 bank accounts were involved, each at different banks.
 - This is probably because we used to be 2 different organizations and it could also be because of bank name changes.
 - We now have one account at Bancorp.
 - JoAnn recommended making bank changes a board decision.
 - At the March 2020 meeting, it was approved that we be audited by an independent auditor.
 - We are targeting to complete this by the end of the year.
 - Proposed calendar (attached)
 - September gatherings (North and South) cancelled.
 - Targeting North gathering at Cross Tracks on Oct. 11.
 - Some gatherings or meeting fall on holidays. Tom R. proposed holding the meetings that fall on a Monday holiday the following day.
- A small red square icon with a white document symbol and the letters 'PDF' below it, indicating a PDF file.
- Proposed HOTEK
Calendar.pdf
- Matt reviewed plans to start the planning process for the Men's walk.
 - There will be no vaccine, mask, or testing requirements.
 - Four meetings will be held between January and March of 2022.
 - Board input is needed as to where to hold the planning meetings.
 - Matt has commitments from all of the original team members except for two.
 - Of the original clergy, two have committed. We are looking for two more.
 - All of the talks will be walked through again.
 - Modifications are anticipated, which makes sense in light of the past 18 months.
 - JoAnn said they will probably have to go back to the drawing board for the Women's walk with regard to team members.
 - Tom has asked JoAnn to present some audit recommendations at the next board meeting.
 - She will also present some best practices to be followed going forward.

- New board members are traditionally recommended at the December gathering. We need to come up with an alternative way to do it this year.
 - The bylaws require it be presented to the community at large.
 - Covid has disrupted this past year's terms, so they may run longer than they otherwise would have.
- Due to work commitments, Allen will need help with the registration process.
 - Tom R. proposed creating an assistant registrar position.
- Tom R's wife has accepted a new position in Nashville, TN. Therefore, Tom's last day as lay director is October 1, 2021.
 - JoAnn will be filling in as lay director.
- Tom R. closed the meeting in prayer.

Respectfully submitted,

Rich Gilchrist, Secretary

September 22, 2021