



## Servant Background Team Job Positions Heartland of Texas Emmaus Community

Position	No. of People	Responsibilities
Prayer Chapel	3-5 people	Pray for Speakers and Pilgrims
Pilgrim Chapel	2-3 people	Prepare Chapel for Worship. 6am until Pilgrims go to bed.
Kitchen	3 people 1 Pilgrim Liaison 2-3 dishwasher	Prepare Meals; Texas Food Handler Certificate Liaison checks with Pilgrims to make sure they are getting their special requested services (Diet and Health/Medication).
Cabin Coordinator	1 person 2-3 Helpers	Get cabins ready on Thursday maintain cabins on Friday and Saturday assist with agape drops and table settings
Agape Helpers	3 people	count, sort and assign for drops Food Agape Pillow Agape Table Agape - set for meals and clean up after meals
Letters & Packets	1 person	Collect Letters and Prepare Closing Packets
Runner	1 person	Goes to town as needed for errands/supplies
Speaker Escort Driver	1 person	Takes speaker from conference room to cabin; Take to prayer chapel From prayer chapel to conference room After Talk to prayer chapel From prayer chapel to cabin and back to conference room.
Team Coordinator	1	Organizes and Mangers the Background Team; Insures every Pilgrim health need is addressed;
Assistant Coordinator	1	Computer work and Assistant to Team Coordinator
Agape Coordinator	1	Manages Agape and Agape Helpers; Prepares a report of who donated how many of each item, assigns what goes to each drop and makes sure all drops are done.
Kitchen Manager	1	Plans meals and Manages the Kitchen staff Works with Pilgrim Liaison to make sure special meals are prepared when needed.
Total team members	24-29	

if you have any questions, please contact Susan Nevills at 512-657-9614 or sgn5488@gmail.com